

Friends Congregational Church, United Church of Christ – Church Council Minutes

October 19, 2020 @ 6:00 p.m.

Attendees:

<input checked="" type="checkbox"/>	Angela Calise	<input checked="" type="checkbox"/>	Brian Gilson	<input checked="" type="checkbox"/>	Bill Harper	<input checked="" type="checkbox"/>	Kelly Wellman
<input checked="" type="checkbox"/>	Dan De Leon	<input checked="" type="checkbox"/>	Angel Glover	<input checked="" type="checkbox"/>	Loretta Mendez	<input checked="" type="checkbox"/>	Trent Williams
<input type="checkbox"/>	Jill Fouch	<input checked="" type="checkbox"/>	Cathy Hansen	<input checked="" type="checkbox"/>	Anne Wehrly	<input type="checkbox"/>	

1. Opening Story/Invocation : Kelly shared a prayer.
2. **Cathy moved and Loretta seconded the motion that the minutes be approved as submitted. Motion carried**
3. Loretta Mendez gave the Treasurer’s report (see page 3).
4. **New Business**
 - a. COVID-19 Update Roundtable – Church Council. No report this month.
 - b. Congregational meeting debrief – Kelly noted that it was a straightforward meeting. No comments on debrief.
 - c. Finance Committee Membership – Treasurer, Vice Moderator, Moderator, Stewardship Chair and ministers currently serve on this committee. Kelly proposed that we add the Chair of Trustees to this committee since large expenditures frequently involve knowledge of property undertakings. Cathy said that it would be helpful to have the input deputy moderator of trustees. **Anne moved that we add Deputy moderator of trustees to the Finance committee. Angela seconded. Motion carried.**
 - d. Recommendations from the Finance Committee:

The finance committee recommends that the pastors be able to view the pastor’s account. They also recommend that the the limit of the pastor’s account be increased. Loretta recommended the new account limit be \$1000. **Cathy moved and Bill seconded that we make pastor’s account visible to our pastors and increase the limit in this account to \$1000. Motion carried.**

- e. Financial Services Review Subcommittee Update – Cathy Hansen

Cathy said that the committee met and divided up necessary tasks. Committee members will interview possible providers, see what their fees would be, and if they have experience working with churches. Items that could be outsourced include reconciliation of the bank statement, benefits for the employees, and serving as the expertise resource. Audits would be considered at the end of the treasurer’s term of office.

- f. Diversity, Inclusion and Equity Goals – Angel Glover challenged us to be thinking about: What are the diversity, inclusion and equity goals for church council?
 - In what ways are we examining and bringing awareness to white supremacy in the church?
 - How does anti-racism work fit into the justice work currently done in the church?
 - Where as a council do we think the church is needing to improve in diversity, equity and inclusion work?
 - What does the counsel think we are already doing well?
 - Be aware of other historically marginalized groups—Angela
 - Kelly—how do we keep centered on these? First by intention and then by habit.
 - Tips of identifying white dominate culture. Angela will email list.

Dan said that the council is the visioning body so it is good that we are looking at diversity.

<https://www.cacgrants.org/assets/ce/Documents/2019/WhiteDominantCulture.pdf>
https://www.dismantlingracism.org/uploads/4/3/5/7/43579015/okun_-_white_sup_culture.pdf

- g. December Congregational Meeting – It was decided that Church council will hold Statement of Faith Special meeting on Dec. 7th and Congregational meeting to approve the budget will be held Sunday Dec. 13th.

5. **Senior Pastor’s Report** was given by Dan. (see full report attached).

Efforts are underway for worship planning to work with communications committee. Case in point, some people did not know that the outdoor service was happening. Dan is trying to hit with consistent messaging.

6. **Associate Pastor’s Report** was given by Trent. (see full report attached).

Spiritual Survival Kits were a hit. Trent is working with others on some new group offerings. “Rooted in Love” is the theme for the Stewardship Campaign. Budget categories line up with our core values. Pledge cards will be on- line.

7. **Report from Congregational Representatives** Jill Fouch and Brian Gilson No report.

8. **Report from Diversity & Inclusion Representative** Angel Glove (see above).

9. **Report from Deputy Moderator for Trustees** as presented by Bill Harper.

Learned that faulty window manufacturing allowed rain infiltration which caused water damage to the sanctuary. The paint job that was recently completed was ruined. We need to be sure that no more damage is done. (see full report attached).

10. **Report from Deputy Moderator for Programs** was presented by Angela. She is encouraging committees to think in new ways to continue ministry during the pandemic. (see full report attached).

11. Calendar reminders

- a. November 16 – Church Council meeting @ 6:00 p.m.
- b. December 7-Special budget council meeting
- c. Congregational meeting—December 13th following worship

12. Closed session to discuss personnel matters. The Senior Pastor Evaluation is underway. Kelly said that she had heard from most people. Brian said that 15 church leaders gave feedback on the on-line survey. Anne and Kelly interviewed church staff. Kelly summarized. (7:30 Jill joined the meeting). Kelly will meet with Dan the first week of November. **Anne moved and Bill seconded the motion that Senior Pastor Evaluation be approved as presented. Motion carried.**

Kelly brought up an issue that had arisen in the Finance Committee regarding thanking individuals who make sizable gifts to the church. **Anne moved and Cathy seconded the motion that only the Financial Secretary have access to donations. Motion carried.**

Cathy moved that the meeting be adjourned. Meeting was adjourned at 8:03.

Respectfully and Faithfully submitted,

Anne Wehrly

Council Secretary

September 2020 Treasurer's Notes
Church Council Meeting
October 19, 2020

Submitted by Loretta Mendez, Treasurer

Operating Budget Notes: (From 2020 Operating Budget)

Donation & Miscellaneous Income	\$ 33,278.65	YTD Income:	\$341,282.51	80.38% of projected
Expenses	<u>\$ 31,224.35</u>	YTD Expenses:	<u>\$280,238.02</u>	66.00% of projected
Monthly Net Income	<u>\$ 2,054.30</u>	YTD Net Income:	<u>\$ 61,044.49</u>	

Balance Sheet accounts at EOM:

1100 NOW Bank Account	\$ 50,276.39	Brenham National Bank Account #9
1200 Main Bank Account		
1260 Checking Account	\$ 133,295.65	Brenham National Bank Account #1
Church Discretionary \$11,600.00		
1240 Restricted Funds Accounts	\$ 103,103.64	Brenham National Bank Account #1
1253 Designated Surplus Funds (2019)	\$ 15,948.01	Brenham National Bank Account #1
1255a Friends Church Care Fund (FCCF)	\$ 6,500.00	Brenham National Bank Account #1
1255b Redirected Stimulus Fund (CARES act)	\$ 3,208.28	Brenham National Bank Account #1
1257 Crisis Fund	\$ 27,804.76	Brenham National Bank Account #1
1360 Pastors Checking Bank Account	\$ 783.98	Brenham National Bank Account #2
1340 Payroll Protection Program Account	\$ 0	Brenham National Bank Account #5
1400 UCC Cornerstone Fund (Jubilee Fund)	\$ 12,811.87	UCC fund (\$12,050 original investment)

Mortgage Notes: (From 2020 Operating Budget)

Mortgage Payment	\$ 2,231.72	Principal Balance at EOM: <u>\$151,488.82 (From BNB)</u>
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Restricted Funds Notes: (From Restricted Funds P&L)

Restricted Fund Income	\$ 1,112.50	YTD Income:	\$ 56,019.03
Restricted Fund Disbursements	<u>\$ 692.50</u>	YTD Expenses:	<u>\$ 61,086.95</u>
Restricted Fund Balance	\$ 420.00	YTD Net Income:	\$ -5,067.92

Summary Notes:

- Operating Budget – Net income was \$2,054.30 for the month with a year to date net income of \$61,044.49.
- Mortgage payment for September was \$2,176.72. Donations of \$492.50 was applied directly toward the principle. Principle Balance at 9/30/20 was \$151,488.82
- Church Discretionary (donations to be used at the Church's discretion) balance is \$11,925 and is currently in Operating Funds.