

**Friends Congregational Church, United Church of Christ – Church Council Minutes
February 24, 2020 @ 6:30 p.m.**

Attendees:

X	Dan De Leon	X	Angela Calise	X	Anne Wehrly	X	Jackie Womack
	Jill Fouch		Sally Manthei	X	Kelly Wellman	X	Dwight Baker
X	Cathy Hansen	X	Theresa Walker	X	Trent Williams		

1. The meeting was called to order by Kelly Wellman at 6:30. Dan led us in an Opening Story.
2. The Pathways Planning Update discussion was facilitated by Dwight Baker. He presented the council with Logically organized/synergistic action items (see attached). **Jackie moved and Anne seconded that we proceed with getting the word out about outcome of Pathways discussion. This should be done through: Discussion in Small groups (Trent will facilitate); A link on the church website (Anne); Group discussion in April (Dwight will facilitate); poster in back of sanctuary with weekly focus initiative (Dwight); and Programs will discuss ways to integrate some of initiatives in our current program structure (Angela will facilitate). Motion carried.**
3. **Jackie moved and Theresa seconded that minutes from January 20 meeting be approved as submitted. Motion carried.**
4. Treasurer’s report (see page 3)
5. **Old Business**
 - a. Theresa reported that the proposed Bento Cards involved tying the name of a specific person to the use of the cards. Theresa developed a proposed new procedure instead of the proposed Bento Card system. **Angela moved and Anne seconded that we adopt the Debit Card Procedure (See attached) Motion carried.**
 - b. Angela gave update on family room for Parents and Children Under 2.
 - c. Cathy Hanson’s report on *Same Friends, New Time* was reviewed. There were encouraging results on numbers of attendees. Jackie said she had heard from church folks that it would be important to let people know ahead of time if the choir was singing at the earlier service. Dan will communicate this to Chris.
 - d. Trent presented an Enabling Resolution for the Establishment of Endowment Fund as well as Endowment Policy Statement. **Angela moved and Jackie seconded that we adopt the Enabling Resolution for the Establishment of Endowment Fund. Motion carried.** The Endowment Policy Statement will be considered at the next meeting after council members have time to review it.
 - e. Kate Rabe has been hired as the new Administrative Assistant. All reports have been very positive regarding her adjustment to the position.
 - f. Kelly has been tapping people regarding needed UCC National Yearbook data.
 - g. The work on siding for the church will begin soon.

6. New Business

a. Kelly provided council with information regarding the discussions with Ubeo business services regarding our copier contract. **Jackie moved and Angela seconded that we accept the new contract with Ubeo. Motion carried.**

b. Kelly suggested that an ad hoc committee be created to make recommendations regarding Friends communication—specifically what are the best ways to communicate information to the congregation. Suggested members of the ad hoc committee include: Cecelia H., Lauren V., Glenn T., Kristen H., Kathleen W., Trent, Dan and Kelly W. **It was moved and seconded that ad hoc communications committee be created. Motion carried.**

c. Angela reported on some issues that had come up with the Programs Ministry when they met. There was discussion about the need for more space. There was a suggestion that the church may need to identify a development leader. Kelly presented the council with some background on previous capital campaigns and on the current debt of the church.

7. Dan presented Pastor's Report including reflections on Tree House Ministry (full report attached).

8. Trent gave Associate Pastor's Report (see full report). He asked that the council consider funds for *Faith and Finance Conference* to be held May 18-20 in San Antonio. **It was moved and seconded that \$500 be allocated for Trent to attend training. Motion carried.**

9. Congregational Representative Jackie said that she is gearing up to bring together a nominating committee. Timelines to form committee were discussed as well as names of possible committee members.

10. Report from Deputy Moderator for trustees was reviewed (Full report attached.).

11. Report from Deputy Moderator for programs was reviewed (Full report attached).

12. Pending Future Items:

- a. Online storage drive for sharing church documents
- b. Pastoral Relations Committee responsibilities

13. Calendar reminders:

- a. March 16 – Church Council meeting @ 6:30 p.m.
- b. April 13-May 13 Dan's Sabbatical

Anne moved and Jackie seconded the motion to adjourn the meeting. Motion carried. Meeting was adjourned at 9:30.

Respectfully submitted,

Anne Wehrly
Council Secretary

February 2020 Treasurer's Report

<u>Operating Budget Notes: (From 2020 Operating Budget)</u>			
Donation & Miscellaneous Income of projected	\$ 27,102.97	YTD Income:	\$27,102.97 8.33%
Expenses projected	<u>\$ 27,015.96</u>	YTD Expenses:	<u>\$27,015.96</u> 6.26% of
Monthly Net Income	<u>\$ 87.01</u>	YTD Net Income:	<u>\$ 87.01</u>
<u>Balance Sheet accounts at EOM:</u>			
1100 NOW Bank Account	\$ 50,263.15	Brenham National Bank Account #9	
1200 Main Bank Account			
1260 Checking Account (includes 2019 surplus)	\$ 64,196.03	Brenham National Bank Account #1	
1240 Restricted Funds Accounts	\$ 78,512.71	Brenham National Bank Account #1	
1244 Mortgage Principal (former Capital Acct)	\$ 3,072.50	Brenham National Bank Account #1	
1360 Pastors Checking Bank Account	\$ 399.70	Brenham National Bank Account #2	
1400 UCC Cornerstone Fund (Jubilee Fund)	\$ 12,654.63	UCC fund (\$12,050 original investment)	
<u>Mortgage Notes: (From 2020 Operating Budget)</u>			
Mortgage Payment (From BNB)	\$ 2,266.82	Principal Balance at EOM:	<u>\$168,028.48</u>
<u>Restricted Funds Notes: (From Restricted Funds P&L)</u>			
Restricted Fund Income	\$ 3,358.97	YTD Income:	\$3,358.97
Restricted Fund Disbursements	<u>\$ 9,842.71</u>	YTD Expenses:	<u>\$9,842.71</u>
Restricted Fund Balance	(\$ 6,483.74)	YTD Net Income:	(\$6,483.74)