

Friends Congregational Church, United Church of Christ – Church Council Minutes

November 16, 2020 @ 6:00 p.m.

Vision: Rooted in the way of Christ, we strive to be a community of God’s radical inclusion and extravagant welcome.

Mission: United by the example of Jesus, we live faithfully, love limitlessly, and serve boldly.

Core Values: Spirituality, Inclusivity & Affirmation, Community, Justice, Stewardship

Attendees:

<input checked="" type="checkbox"/>	Angela Calise	<input checked="" type="checkbox"/>	Brian Gilson	<input checked="" type="checkbox"/>	Bill Harper	<input checked="" type="checkbox"/>	Kelly Wellman
<input checked="" type="checkbox"/>	Dan De Leon	<input type="checkbox"/>	Angel Glover	<input checked="" type="checkbox"/>	Loretta Mendez	<input checked="" type="checkbox"/>	Trent Williams
<input type="checkbox"/>	Jill Fouch	<input checked="" type="checkbox"/>	Cathy Hansen	<input checked="" type="checkbox"/>	Anne Wehrly	<input type="checkbox"/>	

1. **Opening Story/Invocation** was given by Anne Wehrly. She shared about her impressions of the Friends/Peace food collaborative in the spirit of Thanksgiving.
2. **Minutes** from the October Council meeting were reviewed. Kelly noted that we had decided at the previous meeting that our Diversity, Equity, and Inclusion representative (Angel Glover) should be invited to attend the finance committee meetings. **Brian moved Angela seconded that we approve the amended minutes. Motion carried.**
3. **Treasurer’s Report** was given by Loretta Mendez. (See page 3 for Summary)
4. **Old Business**
 - a. **Diversity, Equity, & Inclusion (DEI) Follow Up** –Kelly let us know that Angel was not able to join us. We need to have a continuation of last month’s conversation about diversity, equity, and inclusion. Kelly will type up questions for us to consider. We will be thinking about this until next meeting. We will move the diversity/equity discussion to the first of the meeting.
 - b. **Financial Services Review Committee Update** – Cathy Hansen gave report from the Financial Services Review committee. This committee is reporting directly to the Finance committee. They are working on determining what part of our financial operations can be outsourced. They have talked to several providers and ultimately selected one. That person cannot service us. They are back in search. Estimated cost for the service would be \$500 per month or \$6000 per year. Do we need to adjust our timeline for when council meets? It was suggested that we may need to look at meeting on the 4th Monday to coordinate with outside provider.
5. **New Business**
 - a. COVID-19 Update Roundtable – Church Council—There was discussion about having in-person worship if infection rates rise. Dan says if we remain on Orange, we should be OK for in-person worship.
 - b. Review Church Position Descriptions – The review of positions is to make sure that position descriptions are current. How much time does it take to fulfil a specific job/position? Cathy Hanson said that it will be helpful for the Nominating Committee to have this information.
 - c. **Senior Pastor’s Report.** Dan reported that the Day after the election opportunity at the church went well. Dan says that the youth are staying connected even if they are

not always physically together. Outdoor Worship –we will see about December. Possibility of making 11:00 the outdoor worship. Parents of children in pageant are very excited about being involved. CROP walk went well with people who came.

Sunday night Thanksgiving Service there will be an offering. Justice and Mission has recommended that Brazos Interfaith Immigration Network will be the recipient of the offering.

6. **Associate Pastor's Report** – Trent reported that 15 people joined the on-line Inquiry group. Stewardship Sunday was virtual. We have 25 folks that have thus far responded with a pledge via on-line giving. We are going to be creating a document checklist. A weakness is that info is siloed. There will be follow-up to those who have pledged previously.
7. **Report from Congregational Representatives** No report from Jill Fouch and Brian Gilson.
8. **Report from Diversity & Inclusion Representative** (see earlier reference to this item in Old Business section.)
9. **Report from Deputy Moderator for Trustees** - Bill Harper had nothing to report. Dan pointed out that the disposer is not working.
10. **Report from Deputy Moderator for Programs**- Angela Calise reported that quite a few of the committee chairs did not respond to a request for reports. Fellowship had an outdoor movie. Fellowship would like to do something over Christmas perhaps for people who may not be as socially connected. Spiritual life is doing contemplative prayer in December.
11. **Calendar reminders**
 - a. December 7 – Meeting to review/approve 2021 Budget
 - b. December 13 – Congregational Meeting
 - c. December 14 – Church Council meeting @ 6:00 p.m.

12. Closed session to discuss personnel matters

Kelly reported that the review went well with Dan. There was discussion about whether we needed to repeat this whole process again in the new year. Brian suggested that we could look at progress on goals that have been set by Dan rather than repeating the same process. This will be discussed further in 2021.

Anne moved and Bill seconded the motion to adjourn. Meeting was adjourned at 7:25.

Respectfully and Faithfully submitted,

Anne Wehrly

Council Secretary

October 2020 Treasurer's Notes
Church Council Meeting
November 16, 2020

Submitted by Loretta Mendez, Treasurer

<u>Operating Budget Notes: (From 2020 Operating Budget)</u>			
Donation & Miscellaneous Income	\$ 32,817.83	YTD Income:	\$374,100.34 88.10% of projected
Expenses	<u>\$ 30,272.96</u>	YTD Expenses:	<u>\$310,758.93</u> 73.19% of projected
Monthly Net Income	<u>\$ 2,544.87</u>	YTD Net Income:	<u>\$ 63,341.41</u>
<u>Balance Sheet accounts at EOM:</u>			
1100 NOW Bank Account	\$ 50,278.15	Brenham National Bank Account #9	
1200 Main Bank Account			
1260 Checking Account	\$ 137,251.40	Brenham National Bank Account #1	
Church Discretionary \$11,600.00			
1240 Restricted Funds Accounts	\$ 103,103.64	Brenham National Bank Account #1	
1253 Designated Surplus Funds (2019)	\$ 15,948.01	Brenham National Bank Account #1	
1255a Friends Church Care Fund (FCCF)	\$ 5,164.00	Brenham National Bank Account #1	
1255b Redirected Stimulus Fund (CARES act)	\$ 0	Brenham National Bank Account #1	
1257 Crisis Fund	\$ 27,814.76	Brenham National Bank Account #1	
1360 Pastors Checking Bank Account	\$ 419.83	Brenham National Bank Account #2	
1340 Payroll Protection Program Account	\$ 0	Brenham National Bank Account #5	
1400 UCC Cornerstone Fund (Jubilee Fund)	\$ 12,811.87	UCC fund (\$12,050 original investment)	
<u>Mortgage Notes: (From 2020 Operating Budget)</u>			
Mortgage Payment	\$ 2,231.72	Principal Balance at EOM: <u>\$151,488.82 (From BNB)</u>	
<u>Restricted Funds Notes: (From Restricted Funds P&L)</u>			
Restricted Fund Income	\$ 40,764.50	YTD Income:	\$ 96,783.53
Restricted Fund Disbursements	<u>\$ 1,836.00</u>	YTD Expenses:	<u>\$ 62,722.95</u>
Restricted Fund Balance	\$ 38,928.50	YTD Net Income:	\$ 34,060.58
<u>Summary Notes:</u>			
<ul style="list-style-type: none"> • Operating Budget – Net income was \$2,544.87 for the month with a year to date net income of \$63,341.41 • Mortgage payment for October was \$2,231.72 Donations of \$547.50 was applied directly toward the principle. Principle Balance at 10/31/20 was \$151,488.82 			