

Friends Congregational Church, United Church of Christ

January 20, 2020 @ 6:30 p.m.

Minutes

Attendees:

X	Dan De Leon	X	Angela Calise	X	Anne Wehrly	X	Jackie Womack
X	Jill Fouch	X	Sally Manthei	X	Kelly Wellman		
X	Cathy Hansen	X	Theresa Walker	X	Trent Williams		

1. Meeting was called to order by Kelly Wellman, Council President at 6:30. All members were in attendance. Angela participated via phone. Opening Story was given by Jill.
2. **Sally moved and Theresa seconded that minutes from Dec. 16 be approved as submitted. Motion carried.** Thanks to Jackie for filling in as secretary during December meeting.

3. **Treasurer's Report** was made by Theresa Walker

Monthly donations and misc. income totaled \$33,262.40 and monthly expenses were \$29,090.71 resulting in a net income for the month of \$4,171.69. Year to date 2019 donations and misc. income totaled \$385,937.66 and expenses were \$363,888.69 resulting in a net income for the year of \$22,048.97.

The Cornerstone Fund received interest of \$290.71 for 2019. The fund has a balance of \$12,654.63.

The Building Repair Campaign received donations of \$240 for the month. The account balance is \$1,882.75.

A mortgage payment of \$2,246.72 was made which included an additional \$562.50 in donations applied directly toward the principal. The principal balance at month end was \$169,483.16.

A donation of \$25,000 was made to the Crisis Fund.

4. **Old Business**

- a. Credit Card/Pre-Paid Business Card Update was provided by Theresa. After researching several options, she recommended that the church utilize Bento. Under the Bento plan, 2 free debit cards are issued. These could be signed out by individuals such as Pam Engler who regularly makes purchases for Nurture and Fellowship. **Cathy moved and Anne seconded that we pilot the use of Bento. Motion carried.**
- b. Update on family room for Parents and Children Under 2 was provided by Angela. Two rocking chairs have been added to the room. A Cromebook is on order so that the screen in the family room can be used to watch the church service live.
- c. Update on *Same Friends, New Time* was presented by Cathy Hansen. (See attached summary for full details.) There is great excitement about the new service.
- d. Endowment Giving Ad Hoc Group update was presented by Trent. This group will meet for the first time later this week. Goal is to set up guidelines for an endowment fund for Friends.

5. **New Business**

- a. Kelly encouraged people to register for Pathways Session coming up Saturday Feb 8th. We will be breaking up into small groups so knowing potential number of attendees will be helpful in planning.
- b. Kelly and Sally reported on Administrative Assistant Position. The personnel committee had met with Kelly and Dan to discuss possible solutions to filling our position. They discussed the possibility of hiring a full -time person—but funds are not

in the current budget. They are recommending that we pare down the current job description and hire a temp for the position. There is some urgency since most of the committed volunteers will be gone Feb 12-17. Long term they recommend that we have a committee study the most feasible way to fulfil the need that we have at Friends. This may best be met as two part time positions. We likely will need someone with technology expertise. It was pointed out that the people who have been volunteering regularly for a number of months would be an excellent source of information regarding restructuring the position. Sally will follow-up regarding who is working with the temp agency.

- c. Anne presented an update from the Sanctuary Committee. They are requesting that an Emergency Operations Plan (EOP) be developed to address various emergencies that might arise (e.g. tornado, hurricane, fire, active shooter, theft/vandalism). Anne moved and Jackie seconded **“That an Emergency Operations Implementation Team be formed under the leadership of Susan Fontaine to develop procedures for emergencies that might arise at Friends.”** Motion carried. The EOP would ultimately be approved by the Friends Church Council.
 - d. Kelly reported that the copy machine contract is being re-evaluated to accommodate one that can staple and fold.
 - e. February Church Council Meeting date was moved to Feb 24th to accommodate the four people who will be in NYC on the 3rd Monday.
 - f. Kelly reported that the method of providing background checks will move *to Protect My Ministry – Background Checks through Church Office Online*. There is a cost savings with this provider.
 - g. Kelly will be sending out forms for various committees to provide information for the UCC National Yearbook.
6. **Pastor’s Report**—Dan reported that he benefited greatly from attending Conversations 2020, a retreat for senior pastors of “larger” congregations in the UCC. (See attached full report).
 7. **Associate Pastor’s Report** – Trent will be meeting with the newly formed endowment committee soon. (see attached full report).
 8. **Report from Congregational Representatives**- Jackie and Jill had nothing new to report.
 9. **Report from Deputy Moderator for Trustees** -Sally reported on plans for siding repairs in early March or after Easter. A written bid is being requested. (See attached report).
 10. **Report from Deputy Moderator for Programs** – Angela (See attached full report).

Meeting was adjourned at 8:10.

11. Calendar reminders

- a. January 24 – Monthly newsletter article submissions due
- b. February 8 – Pathways Session with Elizabeth Resnick
- c. February 24 – Church Council meeting @ 6:30 p.m.

Respectfully submitted,
Anne Wehrly
Council Secretary